

# **Immediate Past President**

#### **DESCRIPTION**

Role for the immediate former President. The immediate former President does not have any voting rights on the chapter board.

### **RESPONSIBILITIES**

- Maintain continuity in the chapter to help to ensure smooth board transitions.
- Serve as the NEC Liaison between the Board and the NEC Committee.
- Support work within the board where needed and if available.
- Assume the role of mentor for the president and overall advisor for the board.
- Provide ethical guidance to the board where needed.
- Support conflict resolution where needed.

# **REQUIRED SKILLS**

- Diplomacy
- Human resource management
- Parliamentary procedures
- · Coaching and mentoring
- Leadership abilities
- Conflict resolution
- Persuasion/motivation
- Team building
- Negotiation
- Ability to remain neutral when necessary

## **COMMITMENT REQUIRED**

- Two-year term
- Minimum 35+ hours per month
- · Attend monthly Board meetings if

## available

- Attend Chapter meetings & events if available
- Attend annual strategic planning meetings if invited and available

## **REQUIRED CREDENTIALS**

 Must have served as the PMINYC President for the immediate prior 2-year term.

#### PDU'S TO BE AWARDED

 1 PDU per hour volunteered. Includes all meetings and time spent in communications, planning and working directly with the teams and working at events/services. Maximum 25 PDU's, per renewal period, awarded under Category "Giving Back" per CCRS Handbook. Refer to the Handbook for the most current information

### ANTICIPATED BENEFITS TO VOLUNTEER

- Earn PDU's
- Build strong networking relationships
- Produce documentable careerenhancing achievements including Board service
- Opportunity to participate in PMI Leadership Institute Meeting (LIM)
- Opportunity to give back to your community