Member Advocates Volunteer

DESCRIPTION

The Advocates team serves as an in-person focal point at PMINYC-sponsored events, such as Chapter and Career Development Network (CDN) meetings. As an Advocate, you serve as the client-facing front office for our members and guests in a variety of ways, including:

- Answer member inquiries

- Provide personal engagement to address member concerns

- Publicize Chapter events

- Evangelize for PMI and the Chapter

- Encourage members to volunteer for the Chapter, including sign-up

- Resource direction in many dimensions

- Resource for other teams, depending upon the needs of those teams.

RESPONSIBILITIES

1. Participate and provide great customer service!

2. You should be (or become) familiar with Chapter leadership and team (to guide prospective volunteers to their areas of interest)

3. You should be (or become) familiar with the PMINYC Chapter website and other PMI resources

4. Attend most, if not all Chapter and CDN meetings (approximately 1 per month, each)

STRATEGIC & BUSINESS MANAGEMENT SKILLS

- Resourceful (able to research and prepare to answer general PMI-related questions)

LEADERSHIP SKILLS

- Friendly personality (willing to engage and speak with people)
- Customer service focus

COMMITMENT REQUIRED

- 2 - 4 hours per month (each meeting lasting approximately 2 hours)

REQUIRED CREDENTIALS

- No credentials required

PDU'S TO BE AWARDED

- 1 PDU per hour volunteered. Includes all meetings and time spent in communications, planning, and working directly with the teams and working at events/services. Maximum 25 PDU's, per renewal period, awarded under Category "Giving Back" per CCRS Handbook.
- Refer to the Handbook for the most current information.

ANTICIPATED BENEFITS TO VOLUNTEER

- Earn PDU's
- Build strong networking relationships
- Produce documentable career-enhancing achievements
- Opportunity to give back to your community

CONTACT

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